

April 10, 2020

To all Schupan and Sons Inc. and affiliated Employees,

This week's update will be a little short on content, but there's been plenty of action. Our policies first established nearly a month ago are still in place. The situation remains serious, but as a company, we have the framework to, hopefully, sustain us for the duration. **Familiarity should not breed complacency.** While we are all growing tired of this virus impacting our daily lives, we must remain vigilant in following CDC recommendations and company policies.

Latest News (we encourage you to go to the [Schupan COVID-19 webpage](#) for more details):

As predicted in last week's update, Governor Whitmer has extended the "Stay at Home" Executive Order to the end of the month. This order further limits the kind of travel to what is purely essential. Michigan has not yet seen its peak in transmissions; do everything you can to slow the spread.

More employees have seen a reduction in hours or a suspension of work altogether this week, as demand for services and products decrease amid the nationwide shutdowns. Those employees are still a part of Schupan and still retain health insurance benefits. We eagerly anticipate the day when we are operating at full capacity.

What's new from Schupan in response to COVID-19?

- The TMR and Safety teams will be sharing a required daily checklist with all employees, to be filled out prior to their shift. Please be honest in your answers. This is designed to keep you and your coworkers as safe as possible.
- Schupan Aluminum & Plastics launched a new product this week to help offer improved protection to our frontline healthcare workers. The AeroGuard is a patent-pending design that helps shield healthcare personnel from contagions during the intubation & extubation processes.
- We continue to prohibit all non-essential visitors and vendors from entering any of our locations, employee gatherings, and continue our work-from-home policies for those of you who can perform your functions remotely.

We are Schupan. Take some time to connect with your coworkers on Facebook. Call your friends and family. Share funny emails. Be human. Most importantly, stay safe!

Thank you,

COVID-19 Action Committee

